

MINUTES

The IQAC Core Committee meeting was held on 05/10/2023 at 02:00 pm in Principal's Cabin.

Following members were present:

1. Dr. Asha Menon – Principal & Chairperson
2. Ms. Amita Kendurkar – IQAC Co-ordinator
3. Dr. Madhuri Vaidya – Sr. Administrative Officer
4. Mr. Raju Chauhan – Sr. Administrative Officer
5. Ms. Ketaki Deshpande – Sr. Administrative Officer
6. Dr. Ritu Bhatia – Criterion I Head
7. Dr. Nimisha Kambli – Criterion IV Head
8. Dr. Suchita Bhoovar – Criterion V Head
9. Dr. Geeta Jadhav – Criterion VII Head

Dr. Rekha Randive, Ms. Nidhi Dattani, Dr. Shivaji Methe and Dr. Purvy Karia regretted their inability to attend the meeting.

Agenda of Meeting:

1. Declaration of Criterion Members.
2. Planning for next NAAC cycle.
3. Any other matter with the permission of the chair.

The following points were discussed in the meeting:

1. Dr. Asha Menon, the Principal welcomed all the new members of the IQAC Core Committee. The members were given clear instructions regarding their role as Overall In Charge, In Charge or Co-In Charge.
2. The following areas were decided for the criterions to work on:
 - a. Criterion I – Feedback on Curriculum
 - b. Criterion II – Mentoring, Slow & Advanced Learners, SSS, Dropout Rate & PO-CO Mapping & Attainment.
 - c. Criterion III – Research related activities.
 - d. Criterion VI – Infrastructure & RUSA Grant.
 - e. Criterion V – Alumni Association activities and account, Exit form
 - f. Criterion VI – Training programmes for teaching & non-teaching staff.
 - g. Criterion VII – Identify various days to be celebrated, gender sensitization activities & Gender Audit.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

AGENDA

The IQAC meeting will be held on 16.10.2023 at 02:00 pm in College Dome.

The agenda for the meeting are as follows:

- i) To read and confirm the minutes of the previous meeting.
- ii) Highlights of the year 2023-2024.
- iii) Planning for the year 2023-2024.
- iv) Any other matter with the permission of the chair.

MINUTES

The meeting of the IQAC was held on 16.10.2023 at 02:00 pm in College Dome.

Following members were present:

Dr. Asha Menon	-	Principal & Chairperson	-	<u>Ashu menon</u>
Ms. Meena Khetani	-	Management Member	-	<u>M.A. Chetani</u>
Dr. S. Kumudharalli	-	Member	-	<u>S. Kumudharalli</u>
-	-	Nominee from Local Society	-	-
Mr. Tejas Haskotti	-	Nominee from Stakeholder	-	<u>Tejas Haskotti</u>
Ms. Amrita Kendurkar	-	IQAC Co-ordinator	-	<u>Amrita Kendurkar</u>
Mr. Sanjay Kanthe	-	Sr. Administrative Officer	-	<u>Sanjay Kanthe</u>
Ms. Ketaki Deshpande	-	"	-	<u>Ketaki Deshpande</u>
Dr. Madhuri Vaidya	-	"	-	<u>Madhuri Vaidya</u>
Dr. Rekha Randive	-	"	-	-
Mr. Raju Chauhan	-	"	-	<u>Raju Chauhan</u>
Dr. Greeta Jadhav	-	Teacher	-	<u>Greeta Jadhav</u>
Dr. Shiraji Methe	-	"	-	<u>Shiraji Methe</u> 16.10.23
Dr. Ritu Bhatia	-	"	-	<u>Ritu Bhatia</u> 16.10.23
Ms. Nidhi Dattani	-	"	-	<u>Nidhi Dattani</u> 16/10/23
Dr. Suchita Bhojwar	-	"	-	<u>Suchita Bhojwar</u> 16/10/23
Dr. Nimisha Kambli	-	"	-	<u>Nimisha Kambli</u> 16/10/23
Dr. Puspy Karia	-	"	-	<u>P. P. Karia</u>
Ms. Mansi Dumbre	-	Alumni Representative	-	<u>Mansi Dumbre</u>
Ms. Shruti Pandey	-	Student Representative	-	-
Mr. Chirag Sheth	-	Special Invitee	-	-
Mr. Bhavish Vora	-	Special Invitee	-	-
Mr. Piyush Avlani	-	Trustee	-	<u>Piyush Avlani</u>
Mr. Chirag Sheth	-	Trustee	-	<u>Chirag Sheth</u>

Dr. Madhuri Vaidya, Ms. Shruti Pandey regretted their inability to attend the meeting.

The following points were discussed in the meeting:

AGENDA 1:

The meeting began with the reading of the minutes of the previous meeting of IQAC. The minutes were read and confirmed.

AGENDA 2:

1. Dr. Asha Menon, the Principal welcomed and introduced all the new core team members of the IQAC Committee. On behalf of the trustees and members present Smt. Meenaben Khetani conveyed best wishes to the core team.
2. Ms. Amita Kendurkar presented the highlights of the year:
 - NAAC Peer-Team Visit for Cycle IV was conducted from June 30, 2024 to July 1, 2024. The college secured 'A' Grade with CGPA 3.23. Recommendations given by NAAC were displayed.
 - Activities undertaken by IQAC:
 - a. Application for RUSA funding - Under the PM-USHA scheme for the college has applied for RUSA fund for renovation and structural aspects of infrastructure, the development of ERP and digitization of the library. The first round of scrutiny by the government officials was done on September 9, 2023.
 - b. External Academic & Administrative Audit- As per the government directives the university conducted the Academic and Administrative Audit of the college. A team of three member conducted an audit on September 26, 2023.
 - c. Add-on Courses – All the courses applied under Chetana were approved and the students have been offered the courses are running smoothly.
 - d. Green Initiative – As a part of the green initiative launched by the government in collaboration with the UNICEF to address the environmental concerns, under this initiative the college has formed the green club. Dr. Geeta Jadhav is teacher in charge and student Ms. Surmayee Kathaley from SYBA is the President of the club. The club has been organized a 'solar lamp making' workshop in the third week of October.
 - e. IQAC in collaboration with Faculty of Arts organized a Webinar on 'NEP 2020: Transforming Education' on July 27, 2023.
 - f. Students, Teaching and Non-Teaching Staff attended the Webinar on NEP organized by University.
 - g. The college organized NEP week where Webinar, Quiz, Reel & Poster Making around the theme of NEP were conducted in the month of July 2023.
 - h. Training session on the understanding the functionality of smart panels September 12, 2023.
 - i. 'Breast Cancer Awareness' session was conducted on October 14, 2023.
 - The following activities were planned for the second semester
 - a. Forming a committee and preparing basket of courses offered under NEP

- b. Completion of the process of acquiring Academic Autonomy
- c. Preparation of criterion-wise action plan.
- d. Preparation & Submission of AQAR 2022-2023.

AGENDA 3:

1. Dr. S. Kumudhavalli informed that Criterion III should plan an FDP related to research. She also suggested that every teacher should submit at least one research paper in the UGC Journal per semester. Mr. Raju Chauhan suggested that an FDP on the topic 'Data Analysis' can be conducted for teaching staff as well as Ph.D. & PG Students. Dr. Asha Menon suggested that Mr. Tejas Haskotti can be approached for CSR fund.
2. Ms. Nidhi Dattani informed that Programme & Course Outcomes will be revamped as per NEP. Slow & advance learner policy will also be revamped.
3. Dr. Geeta Jadhav suggested that Gender Sensitization can be taken up as best practice. Various courses/webinars can be conducted under the NEP. She also suggested that research related to gender sensitization can be conducted.
4. Dr. Suchita Bhoavar informed that various career counselling and placement related activities will be conducted. She also requested the management to open a separated account for Alumni Association as suggested by the NAAC Peer Team.
5. Dr. Asha Menon informed that NEP will be implemented from the next academic year i.e. 2024-2025. A NEP implementation committee is formed. Academic Council, Board of Studies, Governing Body, etc. committees is yet to be formed.
6. Dr. Asha Menon informed that various lectures for understanding the functioning of the college under Autonomy will be conducted for the teaching & non-teaching staff.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

Asha Menon
30/11/23

MINUTES

The meeting of the IQAC Core Committee was held on 30.11.2023 at 12 noon in the Principal's Cabin

Following members were present:

Dr. Asha Menon	- Principal & Chairperson	- <u>Ashmenon</u>
Ms. Amita Kenderkar	- IQAC Co-ordinator	- <u>Amite</u>
Dr. Madhuri Vaidya	- Sr. Administrative Staff	-
Dr. Rekha Randive	- " "	- <u>Randive</u>
Mr. Raju Chauhan	- " "	- <u>Chauhan</u>
Ms. Ketaki Deshpande	- " "	-
Dr. Ritu Bhatia	- Criterion I Head	- <u>RBS</u>
Ms. Nidhi Dattani	- Criterion II Head	- <u>Nidhi</u>
Dr. Shivaji Methe	- Criterion III Head	- <u>Methe</u>
Dr. Nimisha Kamble	- Criterion IV Head	- <u>NKamble</u>
Dr. Suchita Bhojwar	- Criterion V Head	- <u>Bhojwar</u>
Dr. Purvi Karia	- Criterion VI Head	- <u>P.P. Karia</u>
Dr. Greta Jadhav	- Criterion VII Head	- <u>GJadhav</u>

Dr. Madhuri Vaidya and Ms. Ketaki Deshpande regretted their inability to attend the meeting.

The following points were discussed in the meeting:

1. All the criterion heads discussed the queries related to their Criterion and assured that the work will be completed by next week.
2. It was decided that the AQAR will be approved in the IQAC Core Committee meeting on 09.12.2023, IQAC meeting on 15.12.2023 & CDC meeting on 18.12.2023.
3. Dr. Asha Menon, the Principal informed that Gender Audit should be conducted in January 2024 and AQAR to be completed by 08.12.2023.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

Asha Menon
9/12/23

MINUTES

The meeting of the IQAC Core Committee was held on 09.12.2023 at 10:00 am in the Principal's Cabin.

Following members were present:

Dr. Asha Menon	- Principal & Chairperson	- <u>Ashmenon</u>
Ms. Amita Kendukar	- IQAC Co-ordinator	- <u>Kendukar</u>
Dr. Madhuri Vaidya	- Sr. Administrative Staff	- <u>MVaidya</u>
Dr. Rekha Randive	- " "	- <u>Randive</u>
Mr. Raju Chauhan	- " "	-
Ms. Ketaki Deshpande	- " "	- <u>KDeshpande</u>
Dr. Ritu Bhatia	- Criterion I Head	- <u>RitBhatia</u>
Ms. Nidhi Dattani	- Criterion II Head	-
Dr. Shiraji Methe	- Criterion III Head	- <u>Methe</u> 9/12/23
Dr. Himisha Kamble	- Criterion IV Head	- <u>Kamble</u> 9/12/23
Dr. Suchita Bhavar	- Criterion V Head	- <u>Bhavar</u> 9/12/23
Dr. Purvy Karia	- Criterion VI Head	-
Dr. Geeta Jadhav	- Criterion VII Head	-
Dr. Sachin Bhumbe	- Criterion VIII Member	- <u>Bhumbe</u>
Mr. Meel Shinde	- Criterion IX Member	- <u>Shinde</u> 9/12/23

Mr. Raju Chauhan, Ms. Nidhi Dattani, Dr. Purvy Karia and Dr. Geeta Jadhav regretted their inability to attend the meeting.

The following points were discussed in the meeting:

1. Ms. Amita Kendurkar presented the AQAR with action taken report for the year 2022-2023. She informed that the report needs to be submitted on or before December 31, 2023. Discussion took place on information presented under various criterion of AQAR.
2. The AQAR was confirmed with necessary changes. It was decided to put forth AQAR before IQAC & College Development Committee for approval.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

Asha Menon
15/12/24

AGENDA

The IQAC meeting will be held on 15.12.2023 at 02:00 pm in Seminar Room.

The agenda for the meeting are as follows:

- i) Finalization of AQAR 2022-2023.
- ii) Any other matter with the permission of the chair.

MINUTES

The meeting of the IQAC was held on 15.12.2023 at 02:00 pm in Seminar Room.

Following members were present:

Dr. Asha Menon	- Principal & Chairperson	- <u>Asha Menon</u>
Ms. Meena Khetani	- Management Member	- <u>M.A. Khetani</u>
Dr. S. Kumudhavalli	- Member	- <u>Kumudhavalli</u>
-	- Nominee from Local Society	-
Mr. Tejas Haskatti	- Nominee from Stakeholder	- <u>Tejas Haskatti</u>
Ms. Amrita Kenduskar	- IQAC Co-ordinator	- <u>Amrita</u>
Mr. Sanjay Kanthe	- Sn. Administrative Officer	- <u>Sanjay Kanthe</u>
Ms. Ketaki Deshpande	- " "	-
Dr. Madhuri Vaidya	- " "	- <u>Madhuri</u>
Dr. Rekha Randive	- " "	- <u>Rekha</u>
Mr. Raju Chauhan	- " "	-
Dr. Greta Tadhar	- Teacher	-
Dr. Shivaji Melhe	- " "	- <u>Melhe</u> 15.12.23
Dr. Ritu Bhatia	- " "	-
Ms. Nidhi Dattani	- " "	- <u>Nidhi</u> 15.12.23
Dr. Suchita Bhojar	- " "	-
Dr. Nimisha Kambli	- " "	- <u>NKambli</u> 15.12.23
Dr. Purvy Karia	- " "	- <u>P.P. Karia</u>
Ms. Mansi Dumbre	- Alumni Representative	- <u>Mansi</u>
Ms. Shruti Pandey	- Student Representative	-

Ms. Ketaki Deshpande, Mr. Raju Chauhan, Dr. Greta Tadhar, Dr. Ritu Bhatia, Dr. Suchita Bhojar and Ms. Shruti Pandey regretted their inability to attend the meeting.

The following points were discussed in the meeting:

1. Minutes of previous meeting will be confirmed in next IQAC meeting as this is a special meeting for AQAR.
2. AQAR: Ms. Amita Kendurkar presented the AQAR with action taken report (which is given below) for the year 2022-2023. She informed that the report needs to be submitted on or before December 31, 2023. Discussion took place on information presented under various criterion of AQAR.

Plan of Action	Achievements/Outcomes
<p>1. Preparation for NAAC peer team visit</p> <ul style="list-style-type: none"> • Formation of the Steering committee to file IIQA and prepare the Self Study Report (SSR) • Preparation and uploading of Self Study Report (SSR) on the NAAC portal • Department wise PowerPoint for seven years. • Interactions with the stakeholders to explain the peer team visit. 	<ul style="list-style-type: none"> • The IIQA was prepared and the SSR along with DVV was successfully uploaded on the NAAC portal on 01 April, 2023. • Department wise PowerPoint for seven years was prepared. • Interactions with all the stakeholders were held. • The NAAC peer team visit was from 30 June to 01 July, 2023. <p>With sustained efforts of all the stakeholder the institution received 'A' Grade – 3.23 CGPA (Fourth consecutive time)</p>
<p>2. Built and promote research activities by starting a Ph.D. Research Center</p>	<p>The college has successfully started a Ph.D. Research Center in Commerce. Three teachers have been appointed as Ph.D. Guides and four students have been allotted under them by the university.</p>
<p>3. Preparation for implementation of NEP.</p>	<p>The staff members across faculties, through the board of studies have prepared and submitted syllabi to the university according to the NEP guidelines.</p>
<p>4. Augmentation of the digital library.</p>	<p>The college library has subscribed to 210 e-books through Knimbus digital library platform and other open access resources are used. The platform can be accessed from anywhere by students and staff members through the college library web page round the clock.</p>

<p>5. Starting value-based, skill based, capacity building courses for students.</p>	<p>MoU with National Skill Development Corporation (NSDC) has been signed. 10 diploma & certificate courses will start in the academic year 2023-2024.</p> <p>15 courses are designed for the Centre of Holistic Education, Training and Novel advancements (CHETNA) and submitted to SNDTWU for approval. The courses will be implemented in the AY 2023-24.</p>
<p>6. Collaboration with colleges for Students-Teacher Exchange Programme.</p>	<p>7 MoUs with colleges from different states have been signed for Student-Teacher Exchange Programme.</p>
<p>7. Strengthening academic and industry collaborations</p>	<p>MoUs with industries, institutions and training centers have been signed by various departments/faculties & Training and Placement Cell for student's capacity building</p>

The AQAR was confirmed with necessary changes. It was decided to put forth AQAR before College Development Committee for approval.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

Asha Menon
15/4/24

MINUTES

The meeting of the IQAC Core Committee was held on 15.04.2024 at 11:15 am in the Principal's Cabin.

Following members were present:

Dr. Asha Menon	-	Principal & Chairperson	-	<u>Asham</u>
Ms. Amrita Kendurkar	-	IQAC Co-ordinator	-	<u>Kur</u>
Dr. Madhuri Vaidya	-	Sr. Administrative Staff	-	<u>Madhuri</u>
Dr. Rekha Randive	-	—————"————"	-	<u>Randive</u>
Mr. Raju Chauhan	-	—————"————"	-	<u>Chauhan</u>
Ms. Ketaki Deshpande	-	—————"————"	-	<u>Kdeshpande</u>
Dr. Ritu Bhatia	-	Criterion I Head	-	<u>Ritu</u>
Ms. Nidhi Dattani	-	Criterion II Head	-	—
Dr. Shivaji Methe	-	Criterion III Head	-	<u>Methe</u>
Dr. Nimisha Kambli	-	Criterion IV Head	-	<u>Kambli</u>
Dr. Sushita Bhoovar	-	Criterion V Head	-	<u>Bhoovar</u>
Dr. Purvy Karia	-	Criterion VI Head	-	<u>P. P. Karia</u>
Dr. Greta Tadkar	-	Criterion VII Head	-	<u>Tadkar</u>
Mr. Meet Shinde	-	Criterion II Member	-	<u>Shinde</u>

Ms. Nidhi Dattani regretted her inability to attend the meeting.

The following points were discussed in the meeting:

1. Criterion I – Dr. Ritu Bhatia informed:
 - i. The Criterion I data for AQAR has been collected and submitted.
 - ii. Suggestions for ADMS has been given.
 - iii. Workshop for cross-cutting issues in collaboration with Criterion VII was planned but it got delayed as the resource person was not available. It will be conducted in the next academic year.
 - iv. Revised curriculum feedback forms was presented before the IQAC. The forms were confirmed with necessary changes.

2. Criterion II – Mr. Meet Shinde informed:
 - i. The Criterion II data for AQAR has been collected and submitted.
 - ii. Suggestions for ADMS has been given.
 - iii. Revision of Vision & Mission will be conducted after the implementation of NEP & Autonomy.
 - iv. Revised SSS form was presented before the IQAC. The form was confirmed with necessary changes.

3. Criterion III – Dr. Shivaji Methe informed:
 - i. The Criterion III data for AQAR has been collected and submitted.
 - ii. Suggestions for ADMS has been given.
 - iii. SPSS Workshop in collaboration with Research Cell was planned but it got delayed as the resource person was not available. It will be conducted in the next academic year.

4. Criterion IV – Dr. Nimisha Kambli informed:
 - i. The Criterion IV data for AQAR has been collected and submitted.
 - ii. Suggestions for ADMS has been given.
 - iii. Various infrastructural changes are in place.
 - iv. Public Address System will be installed.
 - v. Google form for purchased equipment to keep a track of all the new equipment will be circulated.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.

Asha Menon
22/4/24

AGENDA

The IQAC meeting will be held on 22.04.2024 at 02:00pm
in College Dome.

The agenda for the meeting are as follows:

- i) To read and confirm the minutes of the previous meeting.
- ii) Highlights of the year 2023-2024.
- iii) Brief about NEP & Autonomy.
- iv) Planning for the year 2024-2025.
- v) Any other matter with the permission of the chair.

MINUTES

The meeting of the IQAC was held on 22.04.2024 at 02:00 pm in College Dome.

Following members were present:

Dr. Asha Menon	- Principal & Chairperson	- <u>Menon</u>
Ms. Meena Khetani	- Management Member	- <u>MA Khetani</u>
Dr. S. Kumudharalli	- Member	-
—	- Nominee from Local Society	-
Mr. Tejas Haskotti	- Nominee from Stakeholder	- <u>Haskotti</u>
Ms. Amita Kenduskar	- IQAC Co-ordinator	- <u>Kenduskar</u>
Mr. Sanjay Kanthe	- Sr. Administrative Staff	- <u>Kanthe</u>
Ms. Ketaki Deshpande	- " "	- <u>Deshpande</u>
Dr. Rekha Randive	- " "	- <u>Randive</u>
Dr. Madhuri Vaidya	- " "	- <u>Vaidya</u>
Mr. Raju Chauhan	- " "	- <u>Chauhan</u>
Dr. Geeta Jadhav	- Teacher	- <u>Jadhav</u>
Dr. Shiraji Methe	- " "	- <u>Methe</u>
Dr. Ritu Bhatia	- " "	-
Ms. Nidhi Dattani	- " "	- <u>Nidhi D. 22/4/24</u>
Dr. Suchita Bhorav	- " "	-
Dr. Nimisha Kamble	- " "	- <u>Kamble</u>
Dr. Purvy Karia	- " "	-
Ms. Mansi Dumbre	- Alumni Representative	-
Ms. Shreuti Pandey	- Student Representative	- <u>Pandey</u>

Dr. S. Kumudharalli, Dr. Ritu Bhatia, Dr. Suchita Bhorav, Dr. Purvy Karia and Ms. Mansi Dumbre regretted their inability to attend the meeting.

Smt. P. N. Doshi Women's College, Ghatkopar

HIGH PERFORMING INSTITUTE ACCREDITED BY NAAC 'A' GRADE (IV-Cycles)

(Affiliated to SNDT Women's University, Mumbai)

(Managed by: SPRJ KANYASHALA TRUST)

Minutes of the IQAC Committee meeting held on 22/04/2024

The IQAC Committee meeting was held on 22/04/2024 at 02:00 pm in Dome.

Following members were present:

1. Dr. Asha Menon – Principal & Chairperson
2. Ms. Meena Khetani – Management Member
3. Mr. Tejas Haskotti – Nominee from Stakeholder
4. Ms. Amita Kendurkar – IQAC Co-ordinator
5. Mr. Sanjay Kanthe – Sr. Administrative Officer
6. Ms. Ketaki Deshpande – Sr. Administrative Officer
7. Dr. Madhuri Vaidya – Sr. Administrative Officer
8. Dr. Rekha Randive – Sr. Administrative Officer
9. Mr. Raju Chauhan – Sr. Administrative Officer
10. Dr. Geeta Jadhav – Teacher
11. Dr. Shivaji Methe – Teacher
12. Ms. Nidhi Dattani – Teacher
13. Dr. Nimisha Kambli – Teacher
14. Ms. Shruti Pandey – Student Representative

Dr. S. Kumudhavalli, Dr. Ritu Bhatia, Dr. Suchita Bhoavar, Dr. Purvy Karia and Ms. Mansi Dumbre regretted their inability to attend the meeting.

Agenda of Meeting:

1. To read & confirm the minutes of the previous meeting.
2. Highlights of the year 2023-2024.
3. Brief about NEP & Autonomy.
4. Planning for the year 2024-2025.
5. Any other matter with the permission of the chair.

The following points were discussed in the meeting:

AGENDA 1:

The meeting began with the reading of the minutes of the previous meeting of IQAC. The minutes were read and confirmed.

AGENDA 2:

1. Ms. Amita Kendurkar thanked the members for their support throughout the year.
2. Ms. Amita Kendurkar presented the highlights of the year:
 - The college received A++ score in the Academic & Administrative Audit conducted by the University.
 - Activities undertaken by IQAC:
 - a. Application for RUSA funding – The institution has not received the fund due to the preference given to autonomous colleges by UGC.
 - b. Staff Training Programmes –
 - i. Workshop on Management Information System (MIS) & Activities Management Information System (ADMS) for the teaching and administrative staff was conducted February 7, 2024 to February 9, 2024.
 - ii. In collaboration with Fevicryl organized an Arts & Craft Workshop on Name Plate Making for the Non-teaching staff on March 28, 2024.
 - c. Revision of Feedback Forms – Feedback on curriculum & SSS forms has been revised.
 - d. Audits – Green Audit has been conducted on April 15, 2024. Gender Audit will be conducted in the next academic year.
 - e. Green Initiative –
 - i. 150 volunteers were enrolled in the SPND Green Club. 96 Students downloaded 'Why Waste' app and they are filling daily data regarding consumption of water by them.
 - ii. Organized 'Solar Ambassador Workshop' in collaboration with Energy Swaraj Foundation, on October 25, 2023.
 - iii. Organized a field visit at Aarey Colony, Goregaon
 - iv. Conducted a Poster painting competition based on the theme 'Save Earth' on February 2024.
 - v. Organized an Awareness Campaign for plastic recycling on January 23, 2024. Mr. Aditya and Sidhresh - the volunteers from 'Project Mumbai Sanghatan' conducted the session. Students participated whole heartedly in 'Mumbai Plastic RecyclothoN' drive on March 9, 2024. Our college had deposited 36.5 kg plastic in this drive.
 - f. Gender Sensitization –

- i. On the occasion of Women's Day, Women's Development Cell in collaboration with the IQAC organised an online session on 'Legacy of Women's Movement: Oral History' by Dr. Lata Pratibha Madhukar in March 7, 2024.
- ii. Screened a movie 'NIL BATTEY SANNATA' on March 18, 2024.
- iii. Conducted an interview of Ms. Nikita Mukhyadal, a transgender activist on March 20, 2024.
- iv. Self Defense Workshop was organized on March 21, 2024.
- v. Organized a session on 'Women and Law' on March 22, 2024.
- vi. Organized a talk on 'Diverse Perspectives of Women's Writing and Human Relations' on March 23, 2024.
- g. AQAR – Submitted AQAR 2022-2023 in the month of December, 2024.

AGENDA 3:

1. Autonomy Preparedness:

- a. UGC approval for Autonomy is awaited. Due to the delay of submission of approval by the University, the process got postponed.
- b. The institution has signed an MoU with BMN College under RUSA Sponsored Mentoring Program to conduct various sessions related to Autonomy. A session titled 'Autonomy: Shaping the Path Forward' was conducted on March 19, 2024.
- c. Tentative lists of members of Governing Council, Academic Council, Board of Studies have been prepared.

2. NEP Preparedness:

- a. Orientation for XII std students was conducted on January 30, 2024.
- b. Due to constant changes in the structure of NEP a tentative faculty wise and institutional wise basket are prepared.

AGENDA 4:


The following activities were planned for the next academic year:

- a. Workshop on cross-cutting issues & SPSS software training.
- b. CCTV & Public Address System will be installed.
- c. Revamping of various infrastructural structure will be completed next year.
- d. Course Outcomes will be revised after the implementation of NEP.

AGENDA 5:

1. Dr. Asha Menon thanked the Management for providing extra space & revamping the structure.
2. Dr. Asha Menon informed that the Mini Meal scheme is not utilized by the students properly. After next semester, the scheme will be closed if the turnout will not be good.
3. Ms. Meena Khetani informed that complete fees should be taken from the students in the first semester even if the student is going to receive a scholarship later.
4. Ms. Shruti Pandey informed that Sanitary Napkin machines are not working and toilets are not clean sometimes. Ms. Meena Khetani suggested that the students too should take responsibility of keeping the place clean. Ms. Shruti Pandey suggested that the juniors can be trained to spread the awareness regarding hygiene.

Dr. Asha Menon thanked the members for their presence and support. The meeting ended with the permission of the chair.


Dr. Asha Menon
Principal & Chairperson