

Do's & Don't of Online Admission Form

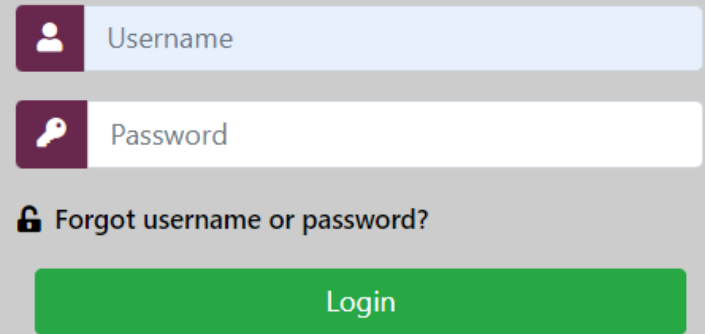
- **Keep Photo & Document Ready before filling Online admission form.** Keep all Student Photo/Sign and Mother/Parent/Guardian Photo and documents required by College ready in IMAGE OR PDF Format and its size should be below 500 Kbs. Student Photo/Sign and Mother/Parent/Guardian Photo should Image only. How to reduce size of document/photo for upload:
 - Take photo of all above compulsory document in your Mobile phone.
 - Select all photo taken, Send to one contact person on Whatsapp App.
 - Ask the contact person to whom you sent all photos to forward all photos to you back.
 - Go to Photo Gallery on your phone, In “Whatsapp Images” folder you will get reduced sized photo of all compulsory document. Use the same photos from “Whatsapp Images”.
- **If filling online admission form through Mobile phone** than all Student Photo/Sign and Mother/Parent/Guardian Photo and documents softcopy should be selected from phone memory not from Google drive.

Degree College Admission Link - <https://spnd.pssm.in/degree>

Step 1 - How to login to fill online admission form

Note:

1. For FY/SY/TY new Admission - Kindly purchase prospectus along with username and Password from college.
2. For 1st/2nd Year Degree College students of 2023-2024 seeking admission in 2nd/3rd Year Degree College 2024-2025 – Your last year Roll No is your Username & Password for eg – If student Roll NO was 2001 than USERNAME is 2001 & Password is 2001



A login form interface with a light gray background. It features two input fields: the first is labeled 'Username' with a person icon on the left, and the second is labeled 'Password' with a key icon on the left. Below these fields is a link that says 'Forgot username or password?' with a lock icon. At the bottom is a green button labeled 'Login'.

Important Note - If you are existing student of College and you are login as per your Roll No than after login check your Full name on Dashboard to confirm that you are logged into correct account.

Step 2 - Dashboard

Form No: 24251245

Class:

Course Code:

PRN NO:

00%

Profile Status



Fill Your Profile

Incomplete



Academic Details

Incomplete



Upload Documents

Incomplete























Select Your Course

Incomplete

Important Note - Start filling your form starting from Fill your profile

Step 3 - Fill Your Profile

If you don't have surname enter (.) dot.

Surname  Last Name	Student First Name  First Name	Father's / Husband's First Name  Father First Name
Mother First Name  Mother First Name	Date Of Birth  01-01-1970	Place Of Birth (As per Leaving Certificate)  Place of Birth
Name as per 12th marksheet 	Earning members in the family 	Total No. of Family Members (including yourself) 
Mobile Number should be Active & In Use as SMS of Application approval, fees payment, etc.. will be sent on this mobile number.		
Student Mobile  Student Mobile No	Father Mobile  Father Mobile No	Mother Mobile  Mother Mobile No
Email  Email	Gender <input checked="" type="radio"/> FEMALE	Mother Tongue  Select Mother Tongue ▼
Occupation of  -- Select -- ▼	Occupation  -- Select -- ▼	Annual Income  Guardian Income
Monthly Income  Guardian Monthly Income	Aadhar Number  Aadhar Number	DIVYANG (Special Need / Any Challenged Condition)  -- Select -- ▼

Important Note - Start filling your details in fill your profile tab

Step 3 - Fill Your Profile continue....

Kindly check Profile photo & signature. If not proper then upload again.

Student Photo for ID CARD



Choose File No file chosen

Please select proper passport size photo Only with White Background (Latest Photo) - "NO SELFIE" (Only JPG or PNG file (Size less than 500 KB))



Father Photo



Choose File No file chosen

Please select proper passport size photo (Latest Photo) - "NO SELFIE" (Only JPG or PNG file (Size less than 500 KB))

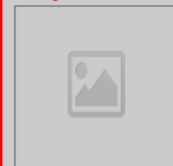


Student Signature for ID CARD



Choose File No file chosen

Only JPG or PNG file (Size less than 500 KB)

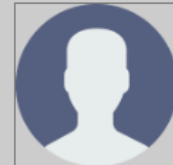


Mother Photo



Choose File No file chosen

Please select proper passport size photo (Latest Photo) - "NO SELFIE" (Only JPG or PNG file (Size less than 500 KB))



SAVE

Important Note – upload student photo & sign and Father & Mother photo in image format under 500 Kb and click on Save button. Photo & Sign preview will show when file is selected if image is not showing than you have to upload proper photo or sign

Step 4 - Academic Details

Education Details

Degree Semester I Details

Update

Degree Semester II Details

Update

Degree Semester III Details

Update

Degree Semester IV Details

Update


SAVE & PROCEED

Important Note – If you are taking admission in FY than fill SSC and HSC & if you are taking admission in SY Degree fill Degree Semester I & Degree Semester II details. If you are taking admission in TY Degree fill Degree Semester I/II/III/IV details


Step 4 - Academic Details continue..

Degree (Semester I) Details


Select Board/University

 SNDT WOMENS UNIVERSITY


Select College Name

 SMT. P.N. DOSHI WOMENS COLLEGE


Pass or ATKT

 PASS


Passing Month

 February


Passing Year

 2013


Seat No

 123abc

SGPA

 6

Grade

 A


SAVE & UPDATE

Important Note – If you are passed in all subject without select Pass under tab Pass or ATKT and fill details as per marksheet or ledger


Step 4 - Academic Details continue..

Degree (Semester I) Details


Select Board/University

 SNDT WOMENS UNIVERSITY


Select College Name

 SMT. P.N. DOSHI WOMENS COLLEGE

Pass or ATKT

 ATKT









No. of ATKT

 1

SAVE & UPDATE

Important Note – If you have ATKT in particular semester than select ATKT under tab Pass or ATKT and enter no of ATKT in that semester.

Step 5 – Upload documents

Upload Documents	
<p>Degree First Year Marksheet (Semester I)* ✓</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>	<p>Degree First Year Marksheet (Semester II)* ✓</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>
<p>Degree Second Year Marksheet (Semester III)* ✓</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>	<p>Degree Second Year Marksheet (Semester IV)* ✓</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>
<p>Transfer Certificate (If Student Admission from Other College)</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>	<p>Caste Certificate ✓ (If Student Admission in Reserve Category)</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>
<p>Income Certificate (If Student Admission in Reserve Category)</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>	<p>Domicile Certificate (If Student Admission in Reserve Category)</p> <div> <input type="button" value="Choose File"/> No file chosen</div> <p>Only PDF/JPG/PNG file (Size less than 500 KB)</p>

Important Note – Upload all required document in IMAGE OR PDF format. Size of Image or pdf should be below 500kb otherwise it will not upload. Any document with “*” is compulsory without uploading this document form will not move ahead.

Step 6 – Select Course

Select Your Course

Select Class

TYBA

▼

Submit

Important Note – Click on Submit

Step 6 – Application Form

Class submitted successfully!

Form No: 24251250
MOHITE SUDESH PATIL LAXMI
Class: TYBA
Course Code:
PRN NO:

100%

Profile Status



Fill Your Profile

Completed



Academic Details

Completed



Upload Documents

Completed



Select Your Course

Completed



Print Application Form

Important Note – Application form is generated on Dashboard